

Date: Mon, 09 Feb 2015 14:23:42 -0500

Subject: personal days/deduct days

I would like to request personal days and deduct days for the following dates: May 4th and 5th (as personal days), and May 6th and 7th (as deduction days). My family and I would like to take a family vacation during this time. My position as a part-time Speech-Language Pathologist at CIS does not require a substitute. Furthermore, a number of the students on my caseload will be at Glen Helen at that time. Thank you for your consideration.

Joe'l King
Speech-Language Pathologist